

Here are the minutes for the April 28th meeting.

Attendees:

Ada Cheng

Alan Cooper

John Horzempa

Gerry Moschopoulos

George Slama

Brian Zahnstecher

Chairs

Ada Cheng & Alan Cooper agreed to step up to co-chair this committee with Gerry Moschopoulos

John will add to agenda of May Board of Directors meeting to get approval

Travel Support (support Student Session Assistant [SSA] & mentorship programs)

Fix submissions/applicant decline

Notify academic advisors - less effective for the effort, but might be good to recruit as mentors

Add application link to APEC acceptance notification

Increase support funding to encourage students to participate more in APEC

IEEE has voiced some opposition to a flat increase to \$2K/student increase

Suggests that international students get more funding than domestic students

Can lead to “discrimination” between the international & domestic students as funding total will support more domestic ones

Might be open to some increase, but wants more “parity” with other IEEE conferences

Need to revisit selection criteria

APEC organizing committee wants mandatory student session assistance

Concerned that this request requires additional funding from sponsors rather than from APEC budget

Want to prioritize students who will actively participate in APEC than just present their paper

Reduce dropouts

Main addressable issue is VISAs: Consider notifying potential speakers before submitting papers to consider “clearance” to attend.

Mentorship

mentorship timeline on schedule

Currently in PostAPEC phase of mentorship program

Sent mentee reminder to submit mentorship workbooks back in mid-April

Ada to send final reminder as only one workbook has been submitted so far.

Send mentor reminder for feedback in mid-April

Mentorship Room had a couple issues

mentorship sign in book was missing at end of APEC

a startup monopolized the room toward the end of APEC by holding their meetings behind closed doors

Ran out of time to cover the following agenda items under mentorship

- * career options

- * Q2 Newsletter article (May 16)

- * PELS mentorship roundtable

- * mentorship matchup criteria

Next Meeting: May 20 at 10am CDT